

Portable Inventory Checklist for Home & Office

Provided by [A to Z Movers Inc.](http://www.AtoZMoversInc.com) in Baltimore, MD.

**Print out this form and fill it at your convenience, then
Call us, FAX, E-Mail or transfer the information to our online quote sheet at
www.AtoZMoversInc.com**

CONTACT & MOVE INFO, * = Required Information

<p>* Date of Move : _____</p> <p>* Name: _____</p> <p>* E-mail: _____</p> <p>Address: _____</p> <p>Address (cont): _____</p> <p>City, State: _____</p>	<p>* Type of Move: _____</p> <p>Company Name: _____</p> <p>Phone: _____</p> <p>Best time to call: _____</p> <p>FAX: _____</p> <p>Zip Code: _____</p>
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Pick-up Location Info:

<p>* FROM City, State: _____</p> <p>Type of residence: _____</p> <p>How many flights of stairs? _____</p> <p>How close can we park our truck? _____</p>	<p>* FROM Zip Code: _____</p> <p>What floor are you moving from? _____</p> <p>Reserved elevator available? _____</p> <p>Do you require us to do any Packing? _____</p>
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Delivery Location Info:

<p>* TO City, State: _____</p> <p>Type of residence: _____</p> <p>How many flights of stairs? _____</p> <p>How close can we park our truck? _____</p>	<p>* TO Zip Code: _____</p> <p>What floor are you moving to? _____</p> <p>Reserved elevator available? _____</p> <p>Do you require any Unpacking? _____</p>
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INVENTORY CHECKLIST:

Living Room

_____ Sofa/Loveseat	_____ Portable TV (10" - 19")	_____ Entertainment Ctr.
_____ Sofa pit pieces	_____ Console TV (20" - 27")	_____ TV Stand
_____ Hide-a-Bed	_____ 30" - 35" TV	_____ Stereo (Pieces)
_____ Large Chair	_____ 36" - 40" TV	_____ Bookcase
_____ Ottoman	_____ Big Screen TV (proj)	_____ Sofa Table
	_____ HD TV	_____ Coffee / End table

Bedroom(s)

_____ Queen/Full/Twin Bed	_____ Armoire/Wardrobe	_____ Vanity
_____ King or Water Bed	_____ Small Mirror	_____ Dresser
_____ Platform Bed	_____ Large Mirror	_____ Small Dresser
_____ Head/Foot Board	_____ Hutch Mirror	_____ Cedar Chest
_____ Lrg Head/Foot Board	_____ Portable Sewing Machine	_____ Night Stand
	_____ Cabinet Sewing Machine	_____ Clothes (per foot)

Kitchen/Laundry

_____ Refrigerator/Freezer
 _____ Stove/Oven

_____ Microwave
 _____ Microwave Stand

_____ Washer/Dryer
 _____ Ironing Board
 _____ Vacuum

Dining Room

_____ Dining Table
 _____ Dinette/Breakfast Table

_____ Buffet Server
 _____ China Cabinet

_____ Dining Chairs
 _____ Credenza

Office

_____ Executive Desk
 _____ Office Desk
 _____ Desk Return

_____ Computer Desk
 _____ Writing Desk
 _____ Small Bookcase

_____ 2-3 Dwr File Cab
 _____ 4-5 Dwr File Cab
 _____ Lateral File Cab

Garage/Outdoor

_____ BBQ Grill
 _____ Lawn Mower
 _____ Tool Chest
 _____ Work Bench

_____ Patio Table
 _____ Patio Umbrella
 _____ Picnic Table
 _____ Bench

_____ Bike
 _____ Lawn Chairs
 _____ Rakes/Tools
 _____ Trash Cans

Boxes & Misc.

_____ **Small Boxes**
 _____ **Large Boxes**
 _____ **Wardrobe Boxes**
 _____ Glass Top (Sm)
 _____ Glass Top (Lg)
 _____ Marble Top (Sm)
 _____ Marble Top (Lg)
 _____ Crib
 _____ Futon & Frame
 _____ Bridge Bed
 _____ Trundle/Day Bed

_____ Plant (Sm)
 _____ Plant (Lg)
 _____ Hall Tree
 _____ Storage Cabinet
 _____ Lamp
 _____ Pole Lamp
 _____ Bakers Rack
 _____ Stair Stepper
 _____ Small Chair

_____ Spinet Piano
 _____ Console Piano
 _____ Upright Piano
 _____ Grandfather Clock
 _____ Folding Table
 _____ Curio/Eterage
 _____ Side-by-Side Chest
 _____ TV Trays
 _____ Area Rug

_____ **Disassemble/Assemble**

_____ **Extra Stop**

Additional furniture:

Comments:

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